

Office Memorandum • UNITED STATES GOVERNMENT

TO : Chief of Logistics
FROM : Chief, Real Estate & Construction Division
SUBJECT: Weekly Activity Report

DATE: 17 December 1953

1. General:

a. Preparation of Agency Regulations: (Continued item)

All Real Estate & Construction regulations have been completed and forwarded to [] office. With the exception of [] all are pending publication and distribution.

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b. []

c. Rental Rates for [] (Continued item) No change -
5 Nov.

2. Projects and studies in process:

a. Construction and Utilities:-

(1) Project [] Commo: (Continued item)

(a) Sewer Systems Revisions:- Final acceptance pending.

(b) Diesel generator being installed at []

(2) FBIS, West Coast Bureau, Santa Rosa, Calif.:-
(Continued item)

(a) Building construction contract: Partial reply received from contractor. Follow up to be made by this office. No reaction received as yet from bonding company.

(b) Antenna and power line contract: Progress continues - 99% complete.

(c) Construction of perimeter fence: Progress continues - 40% complete.

(3) Project [] Training:- (Continued item) No change - 19 Nov.

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- 50X1 (4) Project [] Training:- (Continued item)
- (a) Final payment for AE Contract:- No change - 10 Dec.
 - (b) Appraisal of houses in order to establish fair rentals:- No change 22 Oct.
 - (c) Administrative Plan for Purchasing Houses:- Approved and distribution made. Action complete.

- 50X1 (5) Project [] WE Supply Base:- (Continued item)
No change - 19 Nov.

- 50X1 (6) [] - (Continued item)

- (a) Water Supply Systems, [] Water tank erection 90% complete. 50X1
- (b) Alterations to electrical systems at [] - No change - 10 Dec. 50X1
- (c) Building for Record Center at [] General Services:- No change - 3 Dec. 50X1
- (d) Commo Laboratory:- Construction continuing - 98% complete. Inspection for acceptance is scheduled for 22 Dec. OC scheduled to move 1 Jan. ✓

- 50X1 (7) [] (Continued item):-

- (a) [] relocation:- Reply to CNO and SR. Rep [] being hand carried for concurrences this date. 50X1
- (b) [] relocation Drawings:- Working drawings have been received and are being reviewed.
- (c) Commo Station:- No change - 3 Dec.

- 50X1 (8) Expansion of Support Base, [] FE Div.:- (Continued item) Division Representative's TDY extended to permit review of report at Hdq. Scheduled to be received within a week. 50X1

- 50X1 (9) [] additional items of work costing \$145,080.56: (Continued item)

Bids received from 7 companies, 3 slightly below estimate, 2 slightly above estimate, and 2 considerably higher than estimate. Contract being discussed with low bidder. Bids are valid until 30 Dec. Contract to be awarded prior to that time. ✓

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50X1

50X1

- (10) [redacted] - (Continued item)
Follow-up with [redacted] re return of balance
and accounting of CPFF contract made this date. ✓

50X1

- (11) Extension to power plants and transmitter space
and provision of water supply system, Commo,
[redacted] (Continued item) No change -
3 Dec. Awaiting receipt of drawings and speci- ✓
fications.

50X1

- (12) [redacted], Commo:- (Continued item) No
change 3 Dec.

50X1

- (13) Installation of cable and insulation of prefabri-
cated building, [redacted] Commo:- Contract re-
turned by contractor for inclusion of a unit price ✓
for contingency for splicing underground portion
of cable.

50X1

- (14) Project [redacted] WH Div. (Continued item):-
WH Division representative returned to Hdq., but
has not prepared his report to date.

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b. Real Estate:-

- (1) Use of four acres of land at [] 50X1
(Commo):- (Continued item)

This item has been continued pending receipt of a letter from the D. C. Government confirming the oral request for this Agency to assume the responsibility for sub-metering the electric current used on the microwave station located at []. To date, the request has not been received but bi-annual reimbursement for the power used will be continued. No further action by this Division.

50X1

- (2) Office space for [] :- 50X1
(Continued item - 10 December) No change.

- (3) Maintenance of Microwave Towers:- (Continued)

- (a) [] - (Continued item - 12 November)
No change.

50X1

- (b) [] (Continued item - 5 November) No change.

- (c) [] (Continued item - 5 November) No change.

50X1

- (4) Purchase of House at [] - (Continued item)

50X1

Letter suggested by [] submitted; money being transferred by Finance. No further obstacles foreseen.

- (5) Maritime Facilities for SR Division at [] - 50X1
(Continued item - 5 November 1953) No change.

- (6) Housing Facilities for Project NSCD-123:- (Continued item)

Report of the Emergency Planning Officer to DCI returned to DD/P for restudy of the project. No further action by this Division until requirements are resolved.

50X1

- (7) Power lines, [] (Continued item - 10 December) No change.

- (8) Extension of Memorandum of Agreement for [], TSS:- 50X1
(Continued item)

[] formally agreed to extend Memorandum of Agreement until Fiscal Year 1955. Action completed.

50X1

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50X1

- (9) Leased circuit between Washington and
(Continued item)

Arrangements completed for installation of teletype circuit by due date. Contract forwarded to AT&T. No further action by this Division.

50X1

- (10) Transfer of House in (FE):- (Continued item)

50X1

3. Other Items of Interest:-- None.

4. Special Problems:-- (a) Continued item - 12 November. No change.

- (b) Career Service Board and Committee actions including review of several files requesting Logistics Office designation for maintenance and operating personnel:- This Division's recommendations in this connection have been submitted. Since Logistics does not have responsibility in this type position it is felt that it would be most appropriately included as a Logistics responsibility.

5. Major Objectives:--

Starting Date

Target Date

- a. Establish accountability system for Agency Real Property.

have been distributed.
1 August 1953.

Small number of reports received.

- b. Prepare RE&C portion of CIA Regulation, Part 45.

Complete.

Pending publication and distribution.

- c. Supervise Planning of Construction of:--

(1)

Building construction completion held up pending completion of utilities, landscaping and road work. Beneficial occupancy permitted 1 Oct. 1953. Final completion scheduled 10 Dec. 1953. ✓

- (2) FBIS, Santa Rosa

60% complete.

1 February 1954.

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50X1

(3) Construction scheduled 1 September 1954.

50X1

(4)

(a) Headquarters Current
Supply and
Personnel
Facilities

January 1955.

(b) Commo A&E Contract work
completion scheduled
for April 1954.

August 1954

50X1

(5) Current -

Not established.
Pending report
from Division
Representative.

50X1

(6) Bids received.
Additional estimate
\$145,000

Construction contract
to be awarded prior
to 30 December 1953.
Construction
completion approxi-
mately April 1st.

50X1

(7) Commo Laboratory 98% complete.

22 December 1953.

d. Established Field Inspection 50% complete. 30 June 1954.
Program for Agency Real
Property.

50X1

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